

Angram Bank Primary School



Charging & Remissions Policy

Responsibility:	Governors & SLT
Date of last review:	Autumn 2019
Date of next review:	Autumn 2021

Introduction

All the education we provide during normal school hours is at no charge to pupils. We do not charge for any activity undertaken as part of the National Curriculum.

Aims & Objectives

The aims of this policy will:

1. Set out what the school will not charge for, what it will make a charge for or request a voluntary contribution from parents/carers.
2. Clarify how charges will be determined, so parents and carers understand why requests for payment are sometimes made for some activities.

Voluntary Contributions

When organising school visits to enrich the curriculum and the educational experience of the children, the school invites parents and carers to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a visit. If a visit goes ahead, it may include children whose parents or carers have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school visit or event but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the visit or activity. The school always uses Friends of Angram Bank or School Fund to support the financial costs of these visits. Parents and carers have a right to know how each visit is funded and the school provides this information on request.

The following is a list of additional activities, organised by the school, which may require voluntary contributions from parents and carers. These activities are known as "optional extras". This list is not exhaustive:

1. Visits to museums
2. Fieldtrips and research visits
3. Sporting activities which require transport expenses
4. Outdoor adventure activities
5. Visits to or by a theatre company
6. Musical events

Residential Visits

Children attend residential visits on a voluntary basis and a charge is made for board and lodgings. The visit is subsidised by relevant areas and if the school cannot raise sufficient funding then the visit may have to be cancelled.

Music Tuition

All children study music as part of the normal school curriculum and we do not charge for this. Additional music lessons may be provided by peripatetic teachers but there will be a charge for these.

Swimming

The school organises swimming lessons for children in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge at all for this activity. We inform parents and carers when these lessons are to take place.

Cookery Club

A number of cookery activities are offered and we suggest a voluntary contribution to subsidise the cost of ingredients.

Additional Clubs & Activities

A range of clubs and activities are offered after school eg. drama, sport, pottery, crafts etc. Charges may be made for these clubs depending on who is providing the activity.

Breakfast Club

Breakfast Club is available from Tuesday to Friday and is operated via a Waiting List which is monitored by our Learning and Engagement Team. All places are subject to availability and criteria and no charge is made. There is a small charge should participants wish to have a healthy snack.

Uniform

All children are expected to wear school uniform and our official supplier is Logo Leisure. Parents/Carers can collect a uniform order request form from the school office. The order form along with correct payment should be returned to the office in a sealed envelope. School

uniform orders are placed with Logo Leisure weekly and you can contact the office to check on deadline dates at busy times of the year. The school keeps a limited amount of stock which is subject to availability. Alternatively, much of the uniform can be purchased from local supermarkets although this will not bear the school logo.

School Milk

Milk is provided to school each day under Sheffield City Council's contract. Milk must be ordered at the end of each term for the following term (deadline dates are regularly highlighted). Children who are entitled to free schools meals and children under 5, are also entitled to free milk and no charge is made to parents/carers of these children.

Monitoring and Review

This policy is monitored by the governing body and will be reviewed every three years or sooner if necessary.